



Panel on Gamma and Electron Irradiation

Privacy Notice

Introduction

This Privacy Notice is intended to inform Panel members about the rights and obligations related to the General Data Protection Regulation (GDPR). The Panel hold limited personal information about members and takes its obligations to safeguard such information seriously. The information it holds, how it is handled and your rights are outlined below.

Our organisation and contact details

Name: Panel on Gamma and Electron Irradiation
Data Controller representative: Panel General Manager
Contact details: gdp@irradiationpanel.org
Website: www.irradiationpanel.org

What information we hold about you

The Panel currently collect and process the following information about you:

- Your name
- Your email address
- Your employer (for corporate/industrial members only)

Lawful Basis

The Panel Officers have given consideration to the lawful basis on which the personal information is held and had concluded that the lawful basis is **Legitimate Interest**. The Panel cannot function without access to names and email addresses of those members involved in Panel activities. Since email is the primary means of communication for all Panel activities it is in the legitimate interest of Panel members for the Panel to retain and use such information.

How we get your personal information and what we do with it

Your personal information is provided by you when you join the Panel. This personal information is recorded only to identify you as a member of our organisation and for the purpose of communication regarding official Panel business (organisation of meetings, distribution of Panel documents and membership management). The employer information is needed as company or public body members need to nominate a representative to act for voting purposes and/or to be contacted in connection with broader membership issues. This cannot be done if the member employer is not identified to the Panel.

We will not share your personal data with any third parties without your permission. It will also not be used to distribute information directly on behalf of any third parties.

How we store your personal information

Your information is securely stored within a single EXCEL file which is password protected. This file is stored on the cloud using reputable cloud storage platform/organisation with access possible only by the currently appointed Panel Officers and Working Group chairs using password protected computers with up to date security measures (virus and malware protection).

We keep you name, email address and employer for the period you remain a member of the Panel. When you or your employer leaves the Panel this information will be deleted from the file within 14 days.

In the unlikely event of a breach of the security of data we will notify members promptly and we will never sell or pass on your personal data.

Your data protection rights

Under data protection law, you have rights including:

Your right of access - You have the right to ask us for copies of your personal information.

Your right to rectification - You have the right to ask us to rectify information you think is inaccurate. You also have the right to ask us to complete information you think is incomplete.

Your right to erasure - You have the right to ask us to erase your personal information in certain circumstances.

Your right to restriction of processing - You have the right to ask us to restrict the processing of your information in certain circumstances.

Your right to object to processing - You have the the right to object to the processing of your personal data in certain circumstances.

You are not required to pay any charge for exercising your rights. If you make a request, we have one month to respond to you.

Please contact us at gdpr@irradiationpanel.org if you wish to make a request.

How to complain

You can also complain to the Information Commissioner's Office (ICO) if you are unhappy with how we have used your data. The ICO's address:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF
Helpline number: +44 (0)303 123 1113

Or visit: (www.ico.gov.uk).